



FACOR ALLOYS LIMITED

Regd. Office & Works: SHREERAMNAGAR-535 101, Dist. Vizianagaram, A.P., India.
Phones: +91 8952 282029, 282038, 282456 Fax: +91 8952 282188 E-Mail: facorgvd@bsnl.in

HSC/198/Q / 2073

May 2, 2011

The Secretary,
The Bombay Stock Exchange Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street,
MUMBAI - 400 001

FAX NO. 022-22722037/ 39/ 41/ 61
22723121/3719

Dear Sir,

Sub: Request to the shareholders for furnishing E-mail ID details with their respective DP's or RTA of the Company

Your kind attention is drawn to the recent circular bearing No.18/2011 dated 29.04.2011 issued by Ministry of Corporate Affairs (MCA) read with their earlier Circular bearing No. 17/2011 dated 21.04.2011 wherein it is clarified that company would be complying the provisions of Section 53 of the Companies Act, 1956, if the service of document has been made through electronic mode provided the company has obtained E-mail addresses of its members for sending the notice/documents through E-mail by giving an advance opportunity to every shareholder to register their E-mail addresses and changes therein from time to time with the company. Further, it is also clarified that company would be in compliance of provisions of Section 219(1) of Companies Act, 1956, in case, a copy of Balance Sheet etc., is sent by electronic mail to its members subject to the above cited compliance.

In view of the above, you are requested to kindly put the enclosed appeal in annexure-I addressed to the shareholders of the company on BSE website for their reference, perusal and compliance. This move will not only help the company in creating the awareness among shareholders about the latest developments but it will also in turn help BSE in the form of lesser burden of redressing bare minimum complaints lodged by the shareholders.

Thanking you,

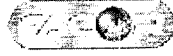
Yours faithfully,

For FACOR ALLOYS LIMITED,


(S.S. SHARMA)
SECRETARY

Encl : As above





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Annexure-I
Dated 2nd May, 2011

Dear Shareholder,

Sub : Furnishing of E-mail ID details and others with their respective DP's or RTA of the Company

Your kind attention is drawn to the recent circular bearing No.18/2011 dated 29.04.2011 issued by Ministry of Corporate Affairs (MCA) read with their earlier Circular bearing No. 17/2011 dated 21.04.2011, wherein it is clarified that company would be complying the provisions of Section 53 of the Companies Act, 1956, if the service of document has been made through electronic mode provided the company has obtained E-mail addresses of its members for sending the notice/documents through E-mail by giving an advance opportunity to every shareholders to register their E-mail addresses and changes therein from time to time with the company. Further, it is also clarified that company would be in compliance of provisions of Section 219(1) of Companies Act, 1956, in case, a copy of Balance Sheet etc., is sent by electronic mail to its members subject to the above cited compliance.

In view of the above, notice is hereby given to every member of the company including NRI shareholders to get their E-mail addresses registered with their respective Depository Participants (DP) in case shares are held in Demat form and with the Registrar & Transfer Agent (RTA) viz., Link Intime India Pvt.Ltd., Mumbai of the Company, if the shares are held by them in physical mode. If the E-mail addresses are already registered with respective DPs/RTA of the company by the shareholders, it is requested to ensure that registered E-mail IDs are current, operative and all the addressed correspondences are received through it. While registering an E-Mail ID It should be born in mind that it should facilitate/permit of receiving files exceeding 2 MB size also.

2) Further, please note that pursuant to a Scheme of Arrangement annexed to and forming part of the Rehabilitation Scheme sanctioned to Ferro Alloys Corporation Ltd. (FACOR) for its revival, it was trifurcated into three separate companies viz., Ferro Alloys Corporation Ltd. (FACOR), Facor Alloys Ltd. (FAL) & Facor Steels Ltd. (FSL). After reorganization and restructuring of share capital of FACOR, new equity shares of Re.1/- each fully paid up of all the above referred three companies in lieu of the old shares of Rs.10/- each of FACOR were issued and these share certificates were forwarded to the eligible shareholders under cover of Registered Letter dated 31-08-2004. Certain letters in sizeable numbers were returned back undelivered to the company due to non-updation of latest Postal Addresses by the respective shareholders in the records of the company. Not only this but all subsequent correspondences



addressed to these shareholders by the company such as Annual Report, Postal Ballot & Dividend Warrants etc. were also returned back undelivered due to the said reason.

Kind attention of these shareholders of the company is drawn to the recently inserted clause 5A11 in the Listing Agreement (w.e.f. 16th Dec., 2010) which provides that company shall transfer all these unclaimed shares into one Folio in the name of "Unclaimed Suspense Account" and these shares can be dematerialized and kept with one of the Depository Participants and all corporate benefits in terms of securities accruing on such shares viz. Bonus shares, Split etc. shall also be credited to such Unclaimed Suspense Account. In compliance of the newly inserted Clause, this letter should be construed as a first reminder from all three above cited group companies whereby request is made to all the concerned shareholders to get the correct particulars/latest address recorded in the records of the company at the earliest.

3) Further, please also note that company had paid Dividend for the year 2009-10 by NECS wherever applicable based on the details, such as Name of the Shareholder, Bank particulars and MICR No. etc., downloaded from the NSDL / CDSL on the respective record date. Certain NECS transactions in sizeable numbers were rejected due to non-updation of above cited latest Bank details with their respective DP / RTA of the company by the concerned shareholders. Further Company had issued fresh DDs in respect of these NECS rejected cases and these were sent to concerned shareholders on their Postal Addresses recorded with the company. Again due to non-updation of their latest Postal Address in the records of the company, some of these DDs were also returned back undelivered to the company.

In view of the above, all the shareholders of the company having their holding in Demat form are requested to get their latest Postal Addresses, E-Mail IDs & Bank details, such as Name of the Bank, its address, A/c no., IFS Code & MICR No. etc., recorded with their respective DPs, so as to facilitate a smooth remittance of Dividend by way of NECS / NEFT by the company. Request is also made to the shareholders having their shares in physical mode to get their latest Postal Addresses, E-Mail IDs & above cited Bank details recorded with RTA of the company by way of a written request letter duly signed.

4) Company is also having NRI shareholders in sizeable numbers. All NRI shareholders of the company are hereby requested to get their Indian Postal Addresses, E-Mail IDs and above referred Bank details with their NRI / NRE Account Nos. registered with their respective DPs / RTA of the company, so as to facilitate to provide smooth, faster, cost effective and proper service to them by the company. Those shareholders desirous of getting remittance of their large dividend amount in foreign currency should get all proper Bank details including Swift Code etc. recorded with their respective DP / RTA of the company.

5) Further company is receiving large number of shareholders' requests for alteration in Bank name and/or Account No. etc. printed on concerned Dividend Warrant. In this connection, as informed from time to time, please note that such requests should be accompanied with a copy of DP's revised Client Master details having such amended details so as to attend these requests by the company. In absence of the copy of DP's

revised Client Master detail, company will not be in a position to attend such requests of the shareholders. Further, while requesting the company, concerned shareholders should also provide the details of the Bank IFS Code / MICR No. etc. of their respective Banks to facilitate remittance of unpaid dividend amount through NECS / NEFT.

6) Further, company is also in receipt of soft copies of various unsigned request letters by E-mail from shareholders requesting to arrange to issue duplicate Dividend Warrants in lieu of original ones reported lost / misplaced. As informed from time to time please note that in absence of the original Dividend Warrant or Letter of Indemnity etc., company will not be in a position to issue duplicate Dividend Warrants in such cases.

7) Company is also in receipt of complaints from various shareholders from time to time regarding non-receipt of Annual Report. In this connection, kind attention of the shareholders is drawn towards SEBI's Circular No. Cir/CFD/DCR/5/2010 dated 07.05.2010 read with amended Clause 31 of the Listing Agreement whereby filing of the soft copy of the Full Annual Report to BSE by every listed company is made mandatory and in turn BSE is putting that Annual Report on its website for the reference and perusal of all the interested shareholders. Hence, shareholders may down load the copy of Full Annual Report of any company from BSE website for their immediate reference and perusal.

8) It is also noticed that many shareholders holding shares in physical mode are holding insignificant shares under multiple folios. In order to provide cost effective, faster and prompt service, all concerned shareholders are requested under relevant Clause of Listing Agreement to get their shareholding consolidated in one folio only.

You are requested to please arrange to do the needful in the matter at the earliest.

Thanking you,

Yours faithfully,

For FACOR ALLOYS LIMITED,


SECRETARY.